

## **Minutes of the Public Works Committee - October 2, 2003**

The meeting was called to order at 8:33 a.m. by Chair Manke who led the committee in the “Pledge of Allegiance.”

**Present:** Chair Richard Manke, County Board Supervisors James Behrend, Hank Carlson, Karl Nilson, Rodell Singert, David Swan; **Absent:** Genia Bruce

**Staff Present:** County Board Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Legis.Associate Sandra Meisenheimer

**Also Present:** Public Works Director Rich Bolte, Bldg. Operations Mgr. Mark Keckeisen, Engineering Services Mgr. Gary Evans, Building Projects Mgr. Dennis Cerreta, Architectural Technician Mike Wells, Senior Civil Engineer Ed Hinrichs, Business Mgr. Betsy Crosswaite, Fleet Mgr. Bob Rauchle, Highway Operations Mgr. Steve Geiss, Sheriff Correctional Captain Meg Schnabl, DOA Budget Specialist Linda Witkowski, Sid Samuels and Dan Mueller of Adolfson & Peterson Construction, County Board Supervisor Bob Thelen

**Public Present:** Town of Oconomowoc Mayor Joseph St. Thomas, T/Oconomowoc Police Chief John Roelandts

### **Read Correspondence**

1. Swan said he received an e-mail from Andy Miller who is opposed to selling the golf course. Manke addressed the following items:
2. Letter from Director Bolte to City of Muskego Mayor Slocumb in regard to planning for the Moorland to Racine portion of the Janesville Road project.
3. Correspondence list for the Executive Committee meeting of 9/29/03.
4. Thank you letter from Airport Manager Markano to Senators Kohl and Feingold and Representative Sensenbrenner regarding their efforts in supporting the Waukesha County Airport.
5. Article from SAMHSA News – “22 Million Americans Suffer from Substance Dependence or Abuse.”
6. E-mail from Mike Baniel to Dan Finley and Norm Cummings regarding the latest count of Probation and Parole inmates in county facilities.

### **Approve Minutes of September 11, 2003**

**Motion:** Singert moved, second by Carlson, to approve the minutes of 09/11/03. **Motion carried 6 – 0.**

### **Verbal Report from Executive Committee Member**

Esler advised of the following issues discussed at the last Executive Committee meeting:

- Discussion and Consideration of the following 2004 budgets: Non-Departmental, Community Development Block Grant, Waukesha County Federated Library System.
- Budgeting for Retirees Health Benefits
- Discussion and Consideration of the 2004-2008 Capital Projects Plan

### **Discuss and Consider Bids for the Human Services Energy Management System (200304)**

Keckeisen discussed the bids for the Human Services Energy Management System. He stated that the bid from Carrier Corp. is being recommended in the amount of \$95,604 for the Base Bid and Alternate Bids 1, 2, 3 and 4. Singert requested additional information on the entire project including the four alternates.

**Motion:** Behrend moved, second by Carlson, to table the bids for the Human Services Energy Mgt. System (200304) until the next meeting on 10/7/03 so additional information can be provided to the committee. **Motion carried 6 – 0.**

#### **Public Comment**

County Board Supervisor Bob Thelen stated that intersection improvements for CTH “P” / CTH “K” should be completed this year. The citizens in the area are very concerned.

Town of Oconomowoc Chairperson Joseph St. Thomas stated he does not know of another project in recent times when he has received so many phone calls. It is a very dangerous intersection. There are more accidents and deaths than any other along CTH “P” that he knows of. There has been such a growth in the traffic.

Town of Oconomowoc Police Chief John Roelandts stated from a public safety standpoint, he is not looking forward to another winter with no lights at this intersection. The intersection is getting worse because of increased traffic, and he certainly wants the improvements completed during this construction season.

#### **Consider Proposed Ordinance: 158-O-066 Transfer Funds for County Trunk Highway “P”, CTH “K” – Intersection Improvements**

**Motion:** Behrend moved, second by Carlson, to approve Proposed Ordinance 158-O-066. Bolte and Evans were present to explain the ordinance, which authorizes an expenditure budget appropriation increase of \$104,000 for Capital Project CTH P/CTH K Intersection and Signals for a total new project cost estimated at \$503,000. According to department staff, this increase is due to higher than expected construction bids for the project. The additional county funding required will be appropriated from the county Highway Fund balance.

Bolte stated there is a very high accident rate at the intersection, which is why they are proposing to go forward with the traffic signals. It is evident that there are growing traffic problems in the western part of county, and this is the appropriate way to solve them. **Motion carried 6 – 0.**

#### **Consider Proposed Ordinance: 158-O-078 Establishment of Speed Zone CTH “C”**

Bolte summarized the ordinance, which will authorize lowering the speed limit to 45 mph so the composting project in the area can move forward. This request is from the Town of Genesee.

**Motion:** Singert moved, second by Behrend, to approve Proposed Ordinance 158-O-078.

**Motion carried 5 – 1; Nilson voting no.**

#### **Consider Proposed Ordinance: 158-O-079 Transfer Jurisdiction of Highways with Town of Delafield**

Manke said this is the last part of Highway G in the Town of Delafield. Bolte stated they have agreed to the jurisdictional transfer agreement. **Motion:** Singert moved, second by Behrend, to approve Proposed Ordinance 158-O-079. **Motion carried 6 – 0.**

#### **Discuss and Consider Bids for the Justice Facility Project–Phase I (200108)**

Bolte, Cerreta, Schnabl, Samuels and Mueller were present. Cerreta stated there are eight bids before the committee today, as detailed in the handout dated 9/30/03. There are two bid categories that will remain open because the corresponding bids are currently under review.

They are 10A – Metal Lockers and 17A – Security Electronics. Discussion and questions by the committee continued.

**Motion:** Behrend moved, second by Nilson, to award a contract for bid category 4A – Masonry to J. P. Cullen & Sons in the amount of \$5,111,592.00. **Motion carried 6 – 0.**

**Motion:** Behrend moved, second by Nilson, to award a contract for bid categories 5A & 5B – Steel Supply & Erection to Duwe Metal Products in the amount of \$1,414,467.00. **Motion carried 6 – 0.**

**Motion:** Behrend moved, second by Nilson, to award a contract for bid category 7A – Roofing to Langer Roofing & Sheet Metal in the amount of \$273,200.00. **Motion carried 6 – 0.**

**Motion:** Behrend moved, second by Nilson, to award a contract for bid category 7B – Fireproofing to Rolling Plains Construction in the amount of \$117,300.00. **Motion carried 6 – 0.**

**Motion:** Behrend moved, second by Nilson, to award a contract for bid category 9B – Ceramic Tile to Resch’s Tile in the amount of \$39,200.00. **Motion carried 6 – 0.**

**Motion:** Behrend moved, second by Nilson, to award a contract for bid category 9C – Acoustical Ceilings to Sullivan Bros. in the amount of \$474,197.00. **Motion carried 6 – 0.**

**Motion:** Behrend moved, second by Nilson, to award a contract for bid category 9E – Painting to Ruffalo Painting in the amount of \$299,987.00. **Motion carried 6 – 0.**

**Motion:** Behrend moved, second by Nilson, to award a contract for bid category 11C – Laundry Equipment to Herb-Fitzgerald Co. in the amount of \$73,240.00. **Motion carried 6 – 0.**

The total of the aforementioned bids is \$7,803,183.00. The previous accepted bids totaled \$17,853,957.63.

### **Review and Discuss the 2004 Operating Budget for which the Committee Has Budget and Policy Oversight - Public Works**

Bolte, Evans, Keckeisen, Crosswaite, Rauchle, and Geiss were present. Bolte began by saying that this budget represents a tax levy increase of only 0.2% tax levy which is way below what the legislature was proposing for a county like ours, i.e., a 2.6% increase. To do this there were a lot of reductions in positions, operating expenses, equipment and supplies, services, and contracts, etc. All of this is being done while they support the “orphan division” better known as the Communications Center, which has its own budget but will be supported by Public Works through 2004. Bolte stated the big change in the budget is the \$3 million+ reduction in expenditures and revenues. First, transit money no longer is flowing through this budget since revenues and expenses are now handled directly by Waukesha Metro. The county no longer receives the State aids or bills from the transit company thus resulting in a \$2 million difference. Secondly, the cost to repair vehicles and the revenue from the State to use those vehicles used to flow through the books twice and now will go through only once resulting in a million dollar accounting change. What this does is to cut down the size of the budget but really doesn’t change what the Department of Public Works does. Also, the \$225,000 tax levy support for the Historical Society used to be budgeted in the Public Works budget, but in 2004 will be budgeted in non-departmental.

Bolte went on to cover the functional area budget highlights on Page 280 as well as the Significant Program and Funding Changes from the 2003 budget which include position changes, energy costs, building improvement maintenance plan, transportation fund, state and federal transit funding, state general transportation aids, overall expenditure constraints reflecting decisions to absorb work in-house, and the central fleet maintenance budget.

Bolte continued to discuss the proposed 2004 operating budget for Public Works as outlined in the budget book. He summarized the following areas: mission statement, financial summary, position summary (FTE), departmental objectives, and the major departmental strategic achievements from 7/1/02 to 6/30/03. Total expenditures for 2004 are \$21,936,335 and total revenues are \$14,169,228 for a tax levy increase of \$14,793 or only 0.2%. The position summary shows an overall decrease of 1.15 FTE positions for a total of 165.77 budgeted for 2004. Bolte reviewed General Fund programs which include the following: Property Management, Building Projects/Project Implementation, Building Improvement Plan, Energy Consumption, Contracted Services Management, Building Maintenance & Services, Housekeeping Services, Engineering Services, Traffic Control, Permit Processing, and Administrative Services. Bolte continued with the Transportation Fund on Page 299, which includes the county operations and state highway operations programs. He then reviewed the Central Fleet Fund, which includes the repair & maintenance and central fueling programs. Lastly, the Vehicle Replacement Fund, which includes the vehicle replacement plan, was explained.

**Motion:** Nilson moved, second by Behrend, to tentatively approve the 2004 operating budget for the Public Works Department, excluding the Transit and Airport budgets. **Motion carried 6 – 0.**

**Review and Make Recommendations on Any and All Position Requests in the Operating Budgets for which the Committee Has Budget and Policy Oversight**

This item was discussed as part of the operating budget.

**Motion to adjourn:** Behrend moved, second by Swan, to adjourn the meeting at 11:48 a.m.  
Motion carried 6 – 0.

Respectfully submitted,

Genia C. Bruce  
Secretary

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